

Dear Supplier.

As part of a simplification of the group legal structure, and our strategy to operate under one trading name, our legal entity will be changing from Cooper Group Ltd to Inchcape Retail Ltd, and we are **rebranding** the Cooper Group businesses at Cobham, Chelmsford, Colchester, Ipswich, Norwich and Reading to 'Inchcape'. This change will take effect from 1st April 2021.

The new trading names are detailed below, please ensure you follow this format for consistency, we have also detailed the legal entity change.

Trading Names:

BMW

Inchcape Chelmsford BMW, Colchester Road, Springfield, Chelmsford, CM2 5PG Inchcape Cobham BMW, 18-22 Portsmouth Road, Cobham, KT11 1JA Inchcape Colchester BMW, Ipswich Road, Colchester, CO4 9TD Inchcape Ipswich BMW, 667 Norwich Road, Ipswich, IP1 6JZ Inchcape Norwich BMW, Forest Way, Dereham Rd, Costessey, Norwich, NR5 0JH Inchcape Reading BMW, Drake Way, Reading, RG2 0GH

MIN

Inchcape Chelmsford MINI, Colchester Road, Springfield, Chelmsford, CM2 5PG Inchcape Cobham MINI, 50 Station Rd, Stoke D'Aberon, Cobham, KT11 3BN Inchcape Colchester MINI, Ipswich Road, Colchester, CO4 9TD Inchcape Ipswich MINI, 667 Norwich Road, Ipswich, IP1 6JZ Inchcape Norwich MINI, Forest Way, Dereham Rd, Costessey, Norwich, NR5 0JH Inchcape Reading MINI, Drake Way, Reading, RG2 0GH

Legal Entity Confirmed as INCHCAPE RETAIL LIMITED Company number 00194561

Example:

{Inchcape Chelmsford BMW} is a trading name of Inchcape Retail Limited Registered Office: Inchcape Retail Limited, First Floor, Unit 3140, Park Square, Solihull Parkway, Birmingham, B37 7YN. Registered in England & Wales No. 194561 Inchcape Retail Limited is authorised and regulated by the Financial Services Authority

Please update your contact details and relevant system information to reflect this change. Note these changes will be reflected automatically within Coupa, so purchase orders and invoices will automatically reflect the new entity and site name.

Payments made to your bank account and remittance advices (if received) will appear as 'Inchcape Retail Limited' from 1st April.

We will be in contact with you separately regarding any changes required to formal contracts.

Should you have a local agreement signed by the sites please send to uk.procurement@inchcape.co.uk for review.

Should you have any questions please contact <u>uk.procurement@inchcape.co.uk</u> or refer to <u>https://www.inchcape.co.uk/suppliers/</u>

Kind Regards

Inchcape UK Procurement

First Floor | Unit 3140 Park Square | Solihull Parkway | Birmingham Business Park | Birmingham | B37 7YN

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